



Craft Vendor Application
2009 Whipple City Festival
June 19 – 21 Greenwich, NY

Business Name:		Tax ID Number:	
Contact Person:			
Address:			
City:		State:	Zip:
Day Telephone:		Evening Telephone:	
Fax:		E-Mail:	

PLEASE NOTE: The number of jewelry vendors will be limited on a first come first serve basis. Please describe the items that you are selling and whether you will be able to demonstrate your craft:

<p style="text-align: center;">IMPORTANT</p> <p>Your fee is calculated by the number of 10ft x 10ft spaces needed to accommodate your booth. If you need only a part of an additional booth, you will be charged for the entire space. For example: A 12ft x 10ft booth will require two (2) spaces.</p> <p style="text-align: center;">CALL 518-692-7979 IF YOU HAVE QUESTIONS</p>	<p style="text-align: center;">SPECIFICATIONS:</p> <p>Provide dimensions of booth (including all external fixtures, tent poles and ropes.):</p> <p style="text-align: center;"> _____ Length Width Height </p> <p><u>Electrical access fee is \$10.00. One outlet per vendor.</u></p> <p>Are you requesting Electrical Access? Yes No</p> <p>If yes, specify 120 volts or 240 volts. Specify your amperage draw _____</p>
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NO APPLICATIONS WILL BE ACCEPTED AFTER JUNE 12TH, 2009

FEES - for Friday, Saturday and Sunday - there are **no discounts** for one-day registrations:

Members of the Greater Greenwich Chamber of Commerce: \$35.00 per booth space

Non-Members:

\$65.00 per booth space if completed application is received **prior to May 8, 2009.**

\$85.00 per booth space if completed application is received **after May 8, 2009.**

\$20.00 per both space in Mowry Park for community organizations - selling or informational

No Charge to community organizations placed on the TD Banknorth lawn.

Fees are enclosed for _____ booth spaces with or without* electric in the amount of \$ _____ .

* Electrical access is \$10.00. Please circle with or without electric and include the electric fee in your total amount.

SETUP is available Friday from 2:00PM to 5:00PM or on Saturday from 7:00AM to 9:00AM only. Please indicate the date and time you will be setting up. Show times: Friday 5:00-10:00 pm, Saturday 9:00-6:00 pm and Sunday 11:00-5:00 pm

Please give time of arrival: _____



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Rules & Regulations

1. Booth spaces and electrical access are assigned on a first come, first serve basis. Electrical access is provided for an additional fee of \$10. Vendors are limited to one outlet. If requesting a site with electrical access, please indicate all electrical uses : _____

Applicants must meet all electrical codes and MUST provide their own heavy duty grounded lead cords for hook ups. If it is determined at the sole discretion of the Greater Greenwich Chamber of Commerce, that the applicant is using electricity for an unapproved or unsafe use, the GGCC may terminate electrical access.

2. All applicants must include a copy of their NYS Tax ID Certificate with their application and display their Tax Certificate during the festival.
3. All applicants must provide a photograph of their booth and products sold.
4. Subleasing of space is prohibited.
5. The Festival is held in Mowry Park and the surrounding area on Main Street (NYS RT29) in the Village of Greenwich. **Set up will be on Friday June 19th between 2:00 pm & 5:00 pm or Saturday June 20th between 7:00 am & 9:00 am.** You must check in at the large green tent in Mowry Park prior to setting up. You may temporarily unload and pack up your vendor space along Main Street, but you must move your vehicle upon completion. Parking will be allowed on side streets & designated lots only. The applicant is responsible for removal of trash, packing materials, boxes, etc. Security will not be provided, so please do not leave valuables unattended.
6. Flea Market items and Flea Market Type vendors are prohibited.
7. The Whipple City Festival is a family event. The GGCC reserves the right to reject any items listed on this application or from your display, as noted in this list of prohibited items.
Prohibited items include, but are not limited to: Switch blades, long knives, short knives, poppers, cap guns, smoke bombs, stink bombs, fireworks, stretch bottles, explosives, sticky string, marshmallow shooters, drug paraphernalia, laser pointer, lighters, tobacco products and alcoholic beverages.

If it is determined, at the sole discretion of the Chamber, that the applicant is not in compliance with ANY of the regulations as set forth herein or fails to remove any display crafts or items upon request by the Chamber, that the Chamber considers incompatible with community or safety standards, the Chamber may expel the applicant from the Festival, without a refund.

Agreement:

I understand that this application is not a guarantee of festival space. By submitting this application, I hereby agree to abide by the rules and regulations governing the festival as set forth herein, and any others that may be implemented. I understand that my failure to abide by these rules may result in my expulsion from the festival this year and in the future.

Signature

Date

Send both sheets of the completed application, all additional documents and your check payable to:

**Greater Greenwich Chamber of Commerce, Inc.
6 Academy St.
Greenwich, NY 12834**

For further information call the GGCC at 518 692-7979.