

**Greater Greenwich Chamber of Commerce, Inc.**  
**6 Academy Street**  
**Greenwich, NY 12834**

September 21, 2016

**MINUTES – APPROVED**

Directors in attendance: Mary Barnhart, Suzanne Becker, Catherine Burkly, Heidi Clary, Christine Grogan, Andy Kelly

- I. President Suzanne Becker called the meeting to order at 6:32 PM.
- II. Consent Agenda:  
The July 2016 Meeting Minutes and the August Treasurer's Report were included. A MOTION was made by Catherine Burkly to accept the consent agenda, the July 2016 Meeting Minutes, and the August 2016 Treasurer's Report, and was seconded by Suzanne Becker. The MOTION carried.
- III. Director Report: Nothing to report.
- IV. Correspondence:
  1. Email from Bob Jeffords, seeking approval to borrow the Chamber's sound system for the Country Classic Car Show in October. Request granted.
- V. Action and/or Discussion Items/New Items:
  1. Harry Jones, Greenwich resident, Chamber member, and owner of property at 101 Main Street, came to speak to the Board about his interest in improving the visual appearance of properties and storefronts in the Village. His plan is to identify who is responsible for maintaining and improving the village sidewalks and recruit volunteers who, like Harry, will take responsibility for particular segments to clean up, plant flowers and or trees, fix sidewalks, etc. Tim Taylor has arranged for a meeting on Monday, October 17 at 7:00 PM and Harry is planning to give a presentation there to recruit volunteers.
  2. Chris Copeland, July board meeting, current email system is Windows LiveMail is the application on the computer used to pull down the email and display. Antiquated, non-supported program. Most systems are moving toward a cloud-based system to improve efficiency, security and accessibility. There are two primary options most companies are going through these days – Google apps for work or Microsoft Office 365. Very high level of support and people taking care of the email. "Cream of the crop" technicians to resolve issues. If email is pulled down to this computer and accessed via another computer, they won't match up utilizing the current Chamber system.
  3. Outstanding member dues for renewals: Jessica reported that Hannaford is not renewing their membership. The Chamber has had new members join but overall, membership is down \$1,360 in dues since February.
- VI. Old Items:
  1. A MOTION was made by Andy Kelly to accept the written resolution which sets forth the Chamber's practices and procedures for handling its funds, including credit cards, checks, all savings accounts and checking accounts, and moving money in between, and was seconded by Suzanne Becker. The MOTION carried.

A MOTION was made by Andy Kelly to go in to executive session at 7:50 PM and was seconded by Suzanne Becker. At 8:10 PM the Board moved out of executive session.

VII. Committee Reports:

Committees were reviewed and updates made to who serves on what committees.

1. Executive – No report
2. Budget /Audit – No report
3. Communications – No report
4. Fundraising – No report
5. Health Insurance – No report
6. Membership – A MOTION was made by Mary Barnhart to accept new member applications from Sophie's Choices (vending machines and party activities) and 2nd Story Salon (hair salon with facial waxing) and was seconded by Catherine Burkly. The MOTION carried.
7. Networking – No report
8. Nominating – No report
9. Whipple City Festival – No report
10. Halloween – Parade scheduled for Sunday, October 30, 2016. Letter to go out to membership base to donate \$25 toward the parade.
11. Holiday Lighted Tractor Parade – No report
12. Greenwich Economic Development Group – No report
13. Four Alarm Chili Cook-Off – No report

The meeting adjourned at 8:21 PM by a MOTION made by Suzanne Becker. MOTION carried.  
Next meeting is scheduled for October 19, 2016.

Respectfully Submitted,

Jessica Lynn  
Secretary