

Village of Greenwich New York Main Street Program

Administered By:

Greater Greenwich Chamber of Commerce ~ 6 Academy Street ~ Greenwich, NY 12834
518-692-7979 ~ www.greenwichchamber.org

Marvin & Company ~ PO Box 104 ~ Schuylerville, NY 12871
518-695-3344 ~ www.marvinandcompany.com

Dear Property Owner:

Thank you for your interest in the Village of Greenwich New York Main Street Program. Enclosed are the program guidelines and application form.

To start the application process quickly and efficiently, fill out and return the application along with verification of ownership and the \$100 application fee, payable to the Greater Greenwich Chamber of Commerce. Ownership can be established with a copy of the deed or the most recent property tax statement.

Please note that your application is not complete without the application fee. Your check will be returned if your project is not approved for funding. Incomplete applications will not be processed, thereby risking the opportunity for a grant. You will be notified in writing of an incomplete application.

The rest of the application process is explained in detail in the program guidelines. Please feel free to contact us at 695-3344 with any questions.

Sincerely,

Marvin & Company Community Revitalization
Village of Greenwich New York Main Street Program

Village of Greenwich NYMS Program

Application

Applicant Information

Name of Property Owner _____

Address of Property _____

Tax Parcel Number (found on property or school tax statement) _____ - _____ - _____

Owner's Address _____

Phone: Home _____ Work _____ Cell _____

Building Renovation:

___ First Floor Commercial Space: ___ Create New ___ Renovate Existing

___ Upper Level Residential Units: ___ Create New ___ Renovate Existing

Total Estimated Cost \$ _____

Façade Renovation:

___ Storefront Lighting ___ New Signage ___ Brick Re-pointing

___ New Awnings ___ Walls and Siding ___ Masonry

___ Painting ___ Cleaning ___ Windows

Total Estimated Cost \$ _____

Other Areas (describe below):

Please attach a brief description of the proposed work for all categories selected above, along with contractor estimates and/or architectural plans, if available.

Declaration Form

This Declaration is made and executed this _____ day of _____, 20_____.

WHEREAS, the undersigned is/are the owner(s) of the premises described below and made a part hereof (“Premises”); and

WHEREAS, the Owner acknowledges that the Premises have been improved with moneys provided by the New York State Housing Trust Fund Corporation (“HTFC”) under its New York Main Street revitalization program (“Program”),

NOW, THEREFORE, the Owner hereby declares that for a period of seven (7) years (“Regulatory Period”) commencing as of the date hereof and terminating _____, 20_____, (“Termination Date”), the Premises shall at all times be maintained in good operating order and condition, and all necessary repairs, renewals, replacements, additions and improvements shall, from time to time, be promptly made. Furthermore, during the Regulatory Period, the Owner hereby declares the Premises shall not be moved, demolished or altered without the prior written consent of the HTFC. The Owner also hereby declares that, if the Premises contain residential units that were improved under the Program and such improved units become vacant during the Regulatory Period, they shall be marketed, and made affordable, to persons of low income as defined under Articles XVI-A and XVII-B of the New York Private Housing Finance Law.

This Declaration shall be subordinate to a first mortgage granted to the Owner by a lending institution authorized to conduct business in the State of New York.

All the grants, covenants, terms, provisions and conditions herein shall run with the land, binding all subsequent owners, encumbrances and tenants of the Premises.

This Declaration shall automatically lapse on the Termination Date unless extended in writing and recorded in the Office of the Clerk of the county in which the premises are located.

IN WITNESS WHEREOF, this instrument has been signed the day and year set forth above.

OWNER(S): _____

ADDRESS: _____

PROPERTY RELEASE

For valuable consideration received, I, _____,
Owner of the property indicated below, give to the Greater Greenwich Chamber of Commerce (GGCC),
the New York State Housing Trust Fund Corporation ("HTFC) and the Village of Greenwich New York
Main Street Program (NYMS) the unrestricted right to use, for any lawful purpose, any photographs
taken of the property listed below, which I own and/or for which I have the authority to grant such
permission, and to use my name in connection therewith if it so chooses.

I release and discharge GGCC, HTFC and the NYMS Program from any and all claims for libel or
invasion of privacy.

I am eighteen years of age or older. I have read this release and understand its contents. This release is
binding upon me, my heirs, successors and assigns.

Property: _____

Dated: _____ Signed: _____

Witness: _____

