



5th Annual
Greater Greenwich Chamber of Commerce

HOLIDAY LIGHTED TRACTOR PARADE

Saturday, November 18, 2017 at 6:30 PM
in the Village of Greenwich

PARTICIPANTS' PACKET

Application Deadline:

Monday, November 7, 2017

Space is Limited to 75 tractors!

PARADE DAY SCHEDULE

4:30 pm Check-In Starts

5:00 pm Judging Begins

6:30 pm Parade Kick-Off

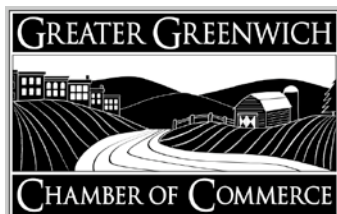
Entries Received by -

Nov. 7th \$20.00

*** Received After Nov. 7th \$30.00***

AWARD CATEGORIES

- Best in Show
- Best Use of Lights
- Most Creative
- Best Small Tractor/Lawn Tractor
- Best Float Entry
- Best Musical Entry
- Best Antique Entry
- Best GGCC Member Entry



Presented by:

Greater Greenwich Chamber of Commerce, Inc.

6 Academy Street, Greenwich, NY 12834

info@greenwichchamber.org | (518) 692-7979

Need additional forms?

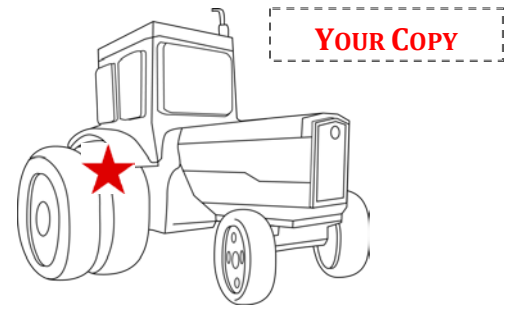
www.greenwichchamber.org/holidaytractorparade.asp

HOLIDAY LIGHTED TRACTOR PARADE RULES

Each participant must comply with the following rules at all times. Should any participant fail to obey the rules of the parade or police, their entry will be disqualified from awards and their group may not be invited to participate in the future. We want this to be a safe and fun event for all.

1. **Holiday Theme.** All entries must be of "holiday theme." However, **NO Santa costumes are allowed.** There will be only one Santa Claus, and he will be on the last float of the parade.
2. **Tractors Only.** No trucks or cars will be allowed, except for local fire trucks per committee approval.
3. **Light Requirements.** All entries must be lighted. Tractors are required to have a minimum of 1,000 lights. Tractors with floats are required to have a minimum of 2,000 lights. Any parade walkers must also be illuminated.
4. **Size Restrictions.** All entries are limited to a **maximum height of 14 feet, width of 12 feet, and length of 50 feet.** Participants are asked to check the height of large self-propelled harvesters and floats.
5. **Generators.** All generators must be secured and kept away from combustible items. No refueling of generators will be allowed once the parade is in motion.
6. **Drivers.** All drivers must be 18 years of age with a valid current driver's license.
7. **Children.** Children age 5 and younger must be accompanied by a parent/adult on a ratio of 1 adult to 1 child. For every ten children over the age of 5, we ask that there is a minimum of 1 adult be present to ride or walk with them.
8. **Walkers.** All walkers must be in holiday costume and **illuminated with lights.** Those with uniforms are excluded from wearing costumes, but must still be illuminated.
9. **Passengers.** **No riders on tractors unless in approved buddy seat.** No legs may dangle over the side of the vehicle or float.
10. **Handouts.** For the safety of participants and spectators, **NO HANDOUTS on parade route this year.**
11. **Check-In.** All entries must check-in no later than one hour before the parade starts. Check-in will take place on Woodlawn Avenue, just before the high school parking lot.
12. **Staging Area.** The staging area will take place in the front high school parking lot. Only parade entries will be allowed in the staging area. All parade participants and entry supporters must park elsewhere and walk into the staging area due to limited space.
13. **Parade Order.** The order of the parade is at the discretion of parade officials and may be determined by order of arrival.
14. **Parade Flow.** All entries must be forward moving and **keep a tractor's length distance between you and the entry ahead at all times.** Parade officials will help regulate this.
15. **Music.** Entries with music are requested to play holiday music only.
16. **Animals.** Entries with animals are responsible for cleaning up and disposing of any excrement before, during, and after the parade.
17. **Garbage.** Please bring trash bags and take with you any debris created by your entry.
18. **Judging.** All entries will be judged according to the categories on the entry form. The decision of the parade judges is final.
19. **Fire Safety.** A fire extinguisher must be present on every tractor, implement, and float.
20. **Smoking, Alcohol and Firearms.** No smoking or alcoholic beverages is allowed on any parade entry at any time on the parade route or in the staging area. No firearms are permitted.
21. **Right of Refusal.** The parade committee reserves the right to refuse or remove any entry, which in their opinion does not conform to parade rules.
22. **Cancellations.** **Rain or snow - the parade will go on.** In the event of extreme weather, the parade will be cancelled. Cancellation notifications will be available after 2:00pm on the day of the parade by calling (518) 692-7979 or visiting www.facebook.com/greenwichchamber

TRACTOR PARADE GUIDELINES



Before the Parade:

Before you leave home, please take a moment to plan ahead and think about all that you will need.

- Make a packing list to include items such as: extra lights, duct tape, generators, fuel, tool box, costumes, decorations, warm clothes, camera, etc.
- Check your travel time to Greenwich, to make sure you are checked in and ready for judging at 5:00. Keep in mind there will be increased traffic in and around the Village of Greenwich.
- Know where you will park and meet others – both before and after the parade.
- **Have an exit strategy to help minimize the number of vehicles returning to the school.**

At the Parade:

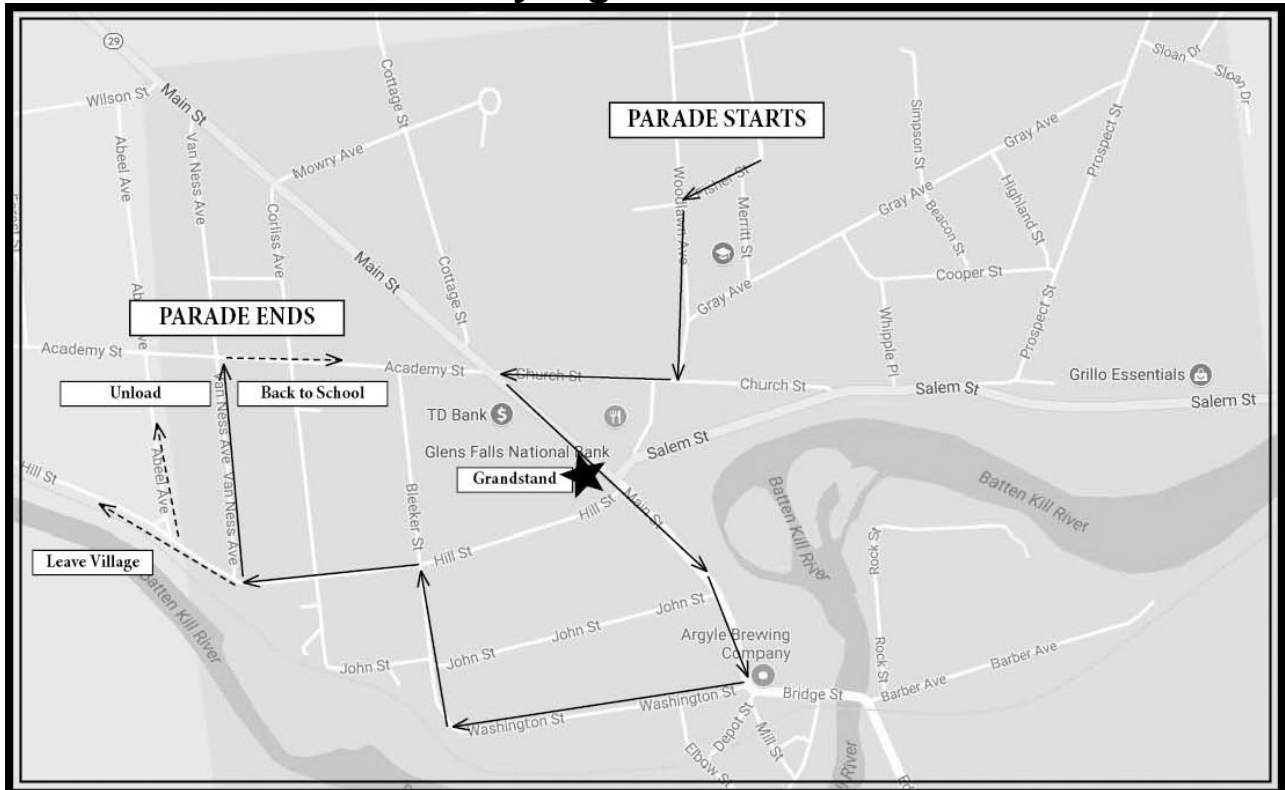
- Check-in is at the Greenwich High School on Woodlawn Avenue starting at **4:30pm**. You will be given an identification number, which will be written on the **REAR** passenger side tire of your tractor and clearly visible for announcing purposes – **See image above**
- Proceed to the High School Parking Lot. Parade officials will guide you into place.
- Only entries are allowed in the staging area. Parking for vehicles can be found near the school, tennis courts, and the streets surrounding the school.
- Use this time to put the finishing touches on your entry.
- Judging will begin at **5:00pm**, so please plan to have all your lights, music and entry details in working order by then. Participants should be dressed in costume and with your entry at the time of judging.
- The parade will kick off at **6:30pm**. There will be a lead vehicle, as well as guides along the route to ensure safety and maintain ample distance between entries. Please be prepared to slow down briefly at the grandstands at the traffic light on Main Street to be announced to spectators.

End of the Parade:

You should expect traffic to be congested in the Village. **We strongly recommend waiting until the spectator traffic subsides.**

1. **If you need to return to the School:** turn right onto Van Ness Ave., then right onto Academy Street. Go across Main Street and back to the School. There will be police assistance crossing Main Street. See the map on the next page for reference.
2. **If you need to unload & regroup:** turn right onto Abeel Ave. Communicate this to others as your pickup spot. There is space to park your tractor off the road and unload passengers. **DO NOT BLOCK THE ROAD.**
3. **If you need to leave the Village:** continue straight on Hill Street and leave via Bulson Road or Route 40.

2017 Holiday Lighted Tractor Parade



2017 Holiday Lighted Tractor Parade Route & Timeline

4:30 – 5:00 pm – Please check in with the Chamber of Commerce at the Greenwich Central High School parking lot on Woodlawn Ave.

- At check in, your identification number will be written on the REAR passenger side tire of your tractor.

5:00 – Have your entry ready for judging.

6:30 – Parade Kick-Off – Refer to map above for route. There will be a lead vehicle.

- Be prepared to slow down briefly at the grandstands near the traffic light on Main Street to be announced to spectators.
- All entries must be forward moving and keep a tractor's length distance between you and the entry ahead at all times.
- Be sure that you have an exit plan & your group knows what it is! Thank you

COMPLETE AND RETURN

5th Annual
Greater Greenwich Chamber of Commerce
HOLIDAY LIGHTED TRACTOR PARADE
ENTRY FORM

Please return this 2– page entry form & signed waiver & \$20 entry fee by **Nov. 7th:**
Entries received after November 7th have a \$30 entry fee
Become a sponsor and you get a free entry in the parade! Call us to learn how.
Greater Greenwich Chamber of Commerce, Inc. 6 Academy Street, Greenwich NY 12834

Please complete all of this form. Thank you in advance for your participation and cooperation.
Happy Holidays!

Business/Organization/Group

Business/Organization/Group: _____
Contact Name: _____ Email: _____
Address: _____
Phone: _____

****THIS IS HOW YOUR ENTRY WILL BE ANNOUNCED DURING THE PARADE****
Description of the business, organization or group: _____

Year Established: _____ # of Employees/Local Members: _____

Are you are a Greenwich Chamber of Commerce member? Yes / No

Tractor Information

Make: _____ Model/Description: _____ Year: _____ Antique

How is/was this tractor/implement used on the farm when not in the parade?

Driver Name: _____ DOB: _____

Will you trailer your tractor into Greenwich? Yes / No

All entries are limited to a maximum height of 14 feet, width of 12 feet, and length of 50 feet

Parade Entry

Entry Type: Tractor Only Tractor & Float Combo Category: _____

Entry Title or Holiday Theme: _____

Description of Entry (Explain what your entry will entail as far as holiday décor, music, etc.)

Will you have walkers? Yes / No If yes, how many? Adults _____ Children _____

Will you have animals? Yes/ No Please explain: _____

Will you have music? Yes/No Please explain: _____

Tell us your Exit Plan at the end of the parade:

1. Return to the School _____
2. Unload on Abeel Ave. _____
3. Leave the Village by which street? _____ St.

See the Tractor Parade Guidelines for details.

Grand Marshall Nomination

For the Grand Marshall of the 5th Annual Holiday Lighted Tractor Parade, we're looking for a local farmer who has made a significant contribution to our community.

Who would you like to nominate?

Farmer's Name: _____

Farm Name: _____

***** DUE NOVEMBER 7, 2017 *****

Please return to the Chamber your 2 - page entry form & signed waiver & \$20 entry fee & if received after November 7th a \$30 entry fee is due.

**Greater Greenwich Chamber of Commerce, Inc.
6 Academy Street, Greenwich NY 12834**

Waiver, Release and Indemnification Agreement

COMPLETE AND RETURN

Greater Greenwich Chamber of Commerce, Inc.

2017 Holiday Lighted Tractor Parade

In consideration of the privilege of participating in the event, I grant to the Greater Greenwich Chamber of Commerce its successors and assigns, the right to record, broadcast, and otherwise exploit in any and all media throughout the world, my performance in the event and to use my name, likeness, voice and biographical information concerning me in connection with promotion of the Holiday Lighted Tractor Parade and affiliated events. I further grant the use of the above for video and photo documentation and media purposes. I/We relinquish all future television, video and photographic rights by virtue of our appearance.

For the same consideration, I assume all risks associated with participation in the parade and to the maximum extent permitted by law, I hereby agree to defend, indemnify and hold harmless all of the following, who are hereafter called "the indemnified parties" namely the Greater Greenwich Chamber of Commerce, the Town of Greenwich, the Village of Greenwich, the Cambridge Greenwich Police Department, the New York State Department of Transportation, the New York State Patrol, all of their respective directors, officers, employees, agents, successors, assigns, sponsors, members and volunteer workers from and against all and all claims, damages, liabilities, costs and expenses, including reasonable attorney's fees, arising out of my participation in the parade, including without limitation, any personal injuries or damage to my personal property which I may incur as a result of participation in the Holiday Lighted Tractor Parade. It is further understood that we/I am to furnish my own insurance in case of injury.

I also agree to and shall indemnify and hold harmless all of the indemnified parties from and against any and all claims, losses, damages, causes of action, suits and liability of every kind including expenses of litigation, court costs and attorney's fees for injury to or death of any person for damage to any property arising out of or in connection with the Holiday Lighted Tractor Parade or associated events the day of the parade, whether such injury, death or damages are caused by the sole negligence of the indemnified parties or the joint negligence of the indemnified parties and any other person or entity. I agree that this Waiver, Release and Indemnification Agreement shall be governed by the laws of the State of New York and that the venue for litigation involving the indemnified parties shall be in a court of competent jurisdiction in Washington County, New York.

The ultimate responsibility for safety lies with each individual parade entry. Entries must comply with all the Official Parade Rules and implement relevant government regulations, safety codes and manufacturer's recommendations and similar standards necessary to safely operate tractors, floats and equipment. I/We hereby understand and agree to accept all risk of bodily injury and/or property damage which I/we may incur or cause a third party to incur as a result of my/our participation in the Holiday Lighted Tractor Parade.

This Waiver, Release and Indemnification Agreement and the Parade Rules have been thoroughly read and understood and are given in consideration of the privilege to participate in the Holiday Lighted Tractor Parade. This Waiver, Release and Indemnification Agreement have been executed by the undersigned, who has the authority to represent. Your signature indicates that you have read and understand the information presented on this form and that your entity agrees to comply with all rules established for the Greater Greenwich Chamber of Commerce Holiday Lighted Tractor Parade in Greenwich, New York.

Dated this _____ day of _____ 2017

Print name of individual and authorized agent for entry

Print name or name of organization

Signed: _____

As a parent or Guardian: I represent that I am the parent or guardian of the named participant, that I am of legal age and that I have read and fully understand the foregoing Waiver, Release and Indemnification Agreement and that I so agree to be bound by the terms set out above, individually and as participant's parent or legal guardian on behalf of participant, and our respective heirs, executors, administrators and assigns.

Please feel free to duplicate this page for additional names & signatures or add additional names & signatures to the back of this page.

Participant Name	Participant Age	Parent or Guardian Signature
1.		
2.		
3.		
4.		
5.		
6.		
7.		
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9.		
10.		